Australian Collaborating Centre Terms of Reference

1. To promote the development and use of the WHO Family of International Classifications (WHO-FIC) including:
   a) the International Statistical Classification of Diseases and Related Health Problems (ICD and its Australian Modification) for mortality statistics, hospital morbidity statistics and hospital medical record indexing and contribute to its improvement in light of practical experience;
   b) the International Classification of Functioning Disabilities and Health (ICF) and contribute to its improvement in light of practical experience and
   c) other related or derived members of the WHO-FIC, including, as appropriate, national modifications in their specific areas of application and contribute to their improvement in light of practical experience.

2. To promote quality use of WHO-FIC Classifications in data collections and data analysis by participating in quality assurance procedures regarding norms for use, training and data collection and application rules.

3. To prepare teaching materials and organizing and conducting training courses on the implementation and use of members of the WHO-FIC in Australia and WHO regions. Also, to contribute to the development of common international training tools and Internet-based applications by preparing translations and adaptations of the tools.

4. To improve member classifications, both locally and through WHO structures by studying aspects related to the structure, interpretation and application of members of the WHO-FIC including those concerning taxonomy, linguistics, terminology and nomenclature.

5. To contribute to the development of methodologies for the use of the WHO-FIC to facilitate the measurement of health status, interventions and outcomes on a sufficiently consistent and reliable basis to permit comparisons within countries over time and within and between countries at the same point in time. This includes the creation of comparable lists, correspondence tables and comparability studies.

6. To develop the family of health classifications, its scope and criteria for membership and including new members such as health interventions, external causes of injury and primary care.

7. To support the work of the WHO-FIC committees and reference groups established to assist WHO in the development, testing, implementation, use, improvement, updating and revision of members of the WHO-FIC including: a) Committees (Planning Committee of WHO-FIC; Family Development Committee; Update Reference Committee Education Committee; Implementation Committee; and Electronic Tools Committee) Reference Groups (Mortality, Morbidity and Functioning and Disability).

8. To establish networks with current and potential users to the WHO-FIC and act as a reference centre (e.g. clearinghouse for good practice guidelines and the resolution of problems) for information about the WHO-FIC and other health-related classifications including:
   a) the availability, suitability and applicability of the classifications for different purposes;
   b) coding practices;
   c) availability of tools for implementation; and
   d) data analysis and interpretation.
9. To assist WHO HQ and the Regional Offices in the preparation of members of the WHO-FIC and other relevant materials in the English language and to act as a reference centre for that language on all matters related to the WHO-FIC.

10. To support existing and potential users of the WHO-FIC by establishing Memoranda of Understanding with WHO Regional Offices to assist the implementation of WHO-FIC classifications throughout the Region (e.g. WPRO, SEARO and AFRO).

11. To establish agreements with other Members States, e.g. New Zealand, to assist the work of the Australian Centre.

12. To present periodic reports of the centre's activities to the annual meetings of Heads of WHO CCs for the WHO Family of International Classifications.

13. To provide chairmanship for the WHO-FIC committees.