

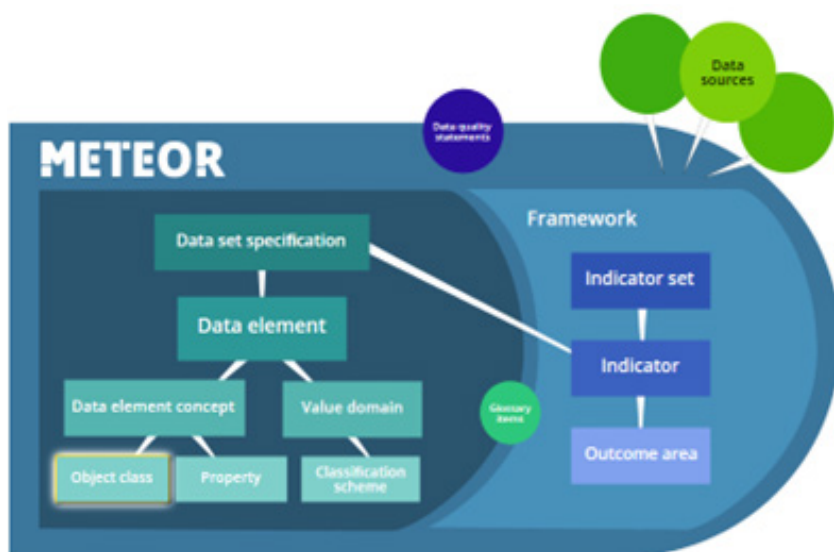
The logo for the Australian Institute of Health and Welfare (AIHW), consisting of the letters 'AIHW' in a bold, white, sans-serif font.The logo for METEOR (Metadata Online Registry), consisting of the word 'METEOR' in a bold, white, sans-serif font.

Metadata Online Registry

meteor.aihw.gov.au

15. Outcome area business rules

15 Outcome area business rules



15.1 Introduction

An outcome area defines the target, standard, or the ideal result in which an indicator is being assessed against, which may be a government policy. It is used as a statistical measure to describe the progress or performance of the health or welfare system. This may be linked to a population or a number related to the provision of goods and services output.

Outcome areas should be strategic, high level and observable, expressed in clear, measurable and achievable terms. Several outcome areas may be identified for each objective.

Outcome areas have two attributes within METEOR. They are:

- indicator sets
- indicators

For example, the outcome area Indigenous people remain healthy and free of preventable disease states the target of closing the life expectancy gap for Indigenous people in Australia within a generation. It is associated with a range of indicator sets and indicators, including the indicator set National Indigenous Reform Agreement (2020) and the indicator, National Indigenous Reform Agreement: PI 03-Rates of current daily smokers, 2020.

15.1.1 For registrars: Overview of outcome area attributes

Table 15.1.1 below provides an overview of the attributes requiring action by a registrar when an outcome area is created in METEOR. The business rules relating to these attributes are provided in the relevant sections in this chapter.

Table 15.1.1.1: Overview of outcome area attributes for registrar action

Attribute	Definition	Obligation to complete	Section in this Chapter
Name	A single or multi-word designation assigned to the outcome area, defining the target of an indicator against which performance is assessed.	Mandatory	15.2.1
Description	A statement that defines the target, standard or the ideal result of an indicator, against which performance is assessed.	Mandatory	15.2.2
Relationship type	An indicator for relationships between metadata items.	Optional	15.2.3
National reporting arrangement	The arrangement under which assessment against the outcome area is reportable.	Optional	15.2.4
Implementation start date	The date upon which assessment against the outcome area is first implemented.	Optional	15.2.5
Implementation end date	The date upon which assessment against the outcome area ends.	Optional	15.2.6
Comments	Any additional information that adds to the understanding of the outcome area.	Optional	15.2.7
Submitting organisation	One or more organisations responsible for the submission of the metadata item for endorsement as a standard.	Mandatory	15.2.8
Steward	The name of the organisation responsible for ongoing maintenance and management of a metadata item.	Optional: Complete if a steward has been endorsed and has agreed to perform steward role.	12.2.9
Origin	Any publication(s), website(s), organisation(s) and/or committee(s) from which any content of the metadata item originates.	Conditional: Complete for metadata items based on the content outside of METEOR.	15.2.10
Reference documents	Significant publication(s) and/or website(s) used in the aid of the development of the metadata item.	Conditional: Complete for metadata items developed in consultation with a significant publication and/or website outside of METEOR.	15.2.11
Unresolved issues	Comments which highlight unresolved issues for data committee or registrar consideration.	Optional	15.2.12
Submitting organisation contact details	The details of at least one contact person for each listed submitting organisation	Optional	15.2.13
Steward contact details	The details of at least one contact person for the Steward organisation.	Optional	15.2.14

15.2 Attributes requiring registrar action

Attributes in the outcome area template requiring action by a registrar are described below.

15.2.1 Name

A single or multi-word designation assigned to the outcome area, defining the target of an indicator against which performance is assessed.	
Obligation to complete:	Mandatory
Completed by:	Registrar
Visibility:	All users
Rules:	<p>The following are permitted only if they form part of the formal outcome area name specified by the responsible auspice body:</p> <ol style="list-style-type: none"> 1. The outcome area name is composed of the full and formal name as specified by the auspice body responsible (e.g., the outcome area 'Families and carers are well supported'). 2. The outcome area name must begin with a capital letter. The use of capital letters is only permitted at the beginning of the name, for proper nouns, or when necessary for an acceptable abbreviation. 3. Slashes (/) are permitted. Do not leave any spaces before or after the slash. 4. Hyphens are permitted only when used in a compound word (e.g., 'non-admitted'). Do not leave any spaces before or after the hyphen. 5. Commas are permitted only if it is required to separate two or more terms in a name (e.g., ear, nose and throat). 6. The following are not permitted: <ul style="list-style-type: none"> • full stops • square brackets • quotation marks

15.2.2 Description

A statement that defines the target, standard or the ideal result of an indicator, against which performance is assessed.	
Obligation to complete:	Mandatory
Completed by:	Registrar
Visibility:	All users
Rules:	<ol style="list-style-type: none"> 1. Clearly define the outcome area. 2. Several outcome areas may be identified for each objective. 3. Outcomes should be strategic, high level and observable, expressed in clear, measurable and achievable terms.
Notes	Example: Indigenous children have access to affordable, quality early childhood education in the year before full-time schooling.

15.2.3 Relationship type

An indicator for relationships between metadata items.	
Obligation to complete:	Optional
Completed by:	Registrar
Visibility:	All users
Rules:	<ol style="list-style-type: none"> 1. Relationships may be created between any two metadata items. Note that some relationship types can only be created to link items of the same metadata type (e.g., between two data elements). See also relationships may be created to link items of a different metadata type (e.g., a between a property and a value domain). 2. Related metadata relationships should not duplicate information stored or available elsewhere in METEOR For example, where data element A implements data element concept B, this is already explicit in both the name of the data element and the Data element concept attributes of the data element. A related metadata relationship would thus be superfluous. Similarly, if data element C is normally collected together with data element D, this will be apparent from the fact that both occur in the same DSS. Valid relationships are listed in the table F1. METEOR will automatically create the complementary relationship within the second metadata item (listed in the second column of the table F1). 3. A See also relationship may be used to draw the reader's attention to another element, however should not take the place of another valid relationship type, or duplicate information stored elsewhere. A See also relationship should be applied judiciously, i.e. where it is critical for the reader to know that the other item exists, and not just because there are similarities between the linked elements. 4. When creating a Superseded relationship, the registration status of the superseded item must be changed to Superseded once the new item becomes Standard. <p>To create a relationship:</p> <ul style="list-style-type: none"> • select a value from the 'relationship type' drop-down list • click the Add button to open the metadata item browser • select the metadata item and click the Add button • select or enter the item you wish to create a relationship to and click the Add button • the relationship will then be listed on the metadata item creation window. <p>The relationship can be deleted by clicking on the Cancel button.</p>
Notes	See Appendix F for more detailed information on relationship types and their associated meanings.

15.2.4 National reporting arrangement

The arrangement under which assessment against the outcome area is reportable.	
Obligation to complete:	Optional
Completed by:	Registrar
Visibility:	Registrar
Rules:	<ol style="list-style-type: none">1. Specify the arrangement under which the outcome area assessment is reported nationally, such as any applicable agreements, or the organisation responsible. Examples include:<ul style="list-style-type: none">• 'Fourth Action Plan under the National Framework for Protecting Australia's Children 2009–2020'• 'Funding agreements between the Department of Health and Aged Care and the organisations funded under the Indigenous Australians' Health Programme (IAHP)'• Australian Institute of Health and Welfare• states and territories2. In cases where there is no reporting specified:<ul style="list-style-type: none">• no formal reporting requirements

15.2.5 Implementation start date

The date upon which assessment against the outcome area is first implemented.	
Obligation to complete:	Optional
Completed by:	Registrar
Visibility:	Registrar
Rules:	<p>The default setting for this is no date, but if dates are required:</p> <ol style="list-style-type: none">1. Select the implementation start date from the calendar.2. When the implementation start date calendar is selected it automatically defaults to today's date.3. An outcome area should be endorsed on a date that is before its implementation start date.4. If outcome area does not have an implementation start date, tick the Not applicable box.

15.2.6 Implementation end date

The date upon which assessment against the outcome area ends.

Obligation to complete:	Optional
Completed by:	Registrar
Visibility:	Registrar
Rules:	<ol style="list-style-type: none">1. Select the implementation end date from the calendar.2. When the implementation end date calendar is selected it automatically defaults to today's date.3. If the end date is absent, this indicates that the outcome area is still valid.4. If outcome area does not have an implementation end date, tick the Not applicable box.

15.2.7 Comments

Any additional information that adds to the understanding of the outcome area.

Obligation to complete:	Optional
Completed by:	Registrar
Visibility:	Registrar
Rules:	Describe any additional information that facilitates understanding of the outcome area. For example, considerations for further development of the metadata item, potential terminology issues, or justification for the inclusion or exclusion of content.

15.2.8 Submitting organisation

One or more organisations responsible for the submission of the metadata item for endorsement as a standard.	
Obligation to complete:	Mandatory
Completed by:	Registrar
Visibility:	All users
Rules:	<ol style="list-style-type: none">1. For each organisation responsible for the submission of the metadata item, state the full official organisation title at the time of submission.2. Abbreviations and symbols should only be used when they are part of the official organisation title.3. Conclude and separate each organisation's name with a new line (without a full stop).
Notes	<ol style="list-style-type: none">1. Click on down arrow to show drop-down list of departments and organisations.2. Click on chosen organisation.3. If you skip this process, you will not be able to proceed to change registration status to Standard when you update the status later down the track. You must fill this template in.4. In the case of a metadata with missing submitting organisation, go back to the item and choose 'edit item' to add the submitting organisation, in order to update registration status.

15.2.9 Steward

The name of the organisation responsible for ongoing maintenance and management of a metadata item.	
Obligation to complete:	Optional: Complete if a steward has been endorsed and has agreed to perform steward role.
Completed by:	Registrar
Visibility:	Registrar
Rules:	<ol style="list-style-type: none">1. Each metadata item may be associated with only one steward.2. The steward has responsibility for ensuring that the metadata item is kept up-to-date for all registration authorities to which it has been proposed.3. Leave this field blank until an organisation has agreed and has been approved by a registration authority to provide ongoing maintenance and management of the metadata item.4. State the complete and official organisation title for the steward (including a committee where necessary).5. Abbreviations and symbols should only be used when they are part of the official organisation title.

15.2.10 Origin

Any publication(s), website(s), organisation(s) and/or committee(s) from which any content of the metadata item originates.	
Obligation to complete:	Conditional: Complete for metadata items based on the content outside of METEOR.
Completed by:	Developer
Visibility:	All users
Rules:	<ol style="list-style-type: none">1. Origin references should comply with the referencing guidelines in Appendix C 'Referencing guidelines'.2. List the full reference for any in-text references cited in the body of that metadata item.3. Conclude and separate each reference with a new line (without a full stop).
Notes	References included in the 'Origin' attribute are not included in the 'References' attribute and vice versa.

15.2.11 Reference documents

Significant publication(s) and/or website(s) used in the aid of the development of the metadata item.	
Obligation to complete:	Conditional: Complete for metadata items developed in consultation with a significant publication and/or website outside of METEOR.
Completed by:	Developer
Visibility:	All users
Rules:	<ol style="list-style-type: none">1. References should comply with the referencing guidelines in Appendix C 'Referencing guidelines'.2. Conclude and separate each reference with a new line (without a full stop).
Notes	References included in the 'Reference' attribute are not included in the 'Origin' attribute and vice versa.

15.2.12 Unresolved issues

Comments which highlight unresolved issues for data committee or registrar consideration.	
Obligation to complete:	Optional
Completed by:	Registrar
Visibility:	Registrar
Rules:	<ol style="list-style-type: none">1. This field should be used to document issues which are relevant to the quality of the metadata item and its management within METEOR.2. Unresolved issues can only be created and viewed by registrars and have been designed to assist communication between registrars.
Notes	<ol style="list-style-type: none">3. This attribute can only be created and viewed by registrars.

Submitting organisation contact details

The details of at least one contact person for each listed submitting organisation	
Obligation to complete:	Optional
Completed by:	Registrar
Visibility:	Registrar
Rules:	<ol style="list-style-type: none">1. Approval from each submitting organisation contact person must be provided before any contact information is stored within METEOR.2. For each submitting organisation contact, list their name, position title, organisational unit, telephone number and email address.
Notes	This attribute can only be created and viewed by registrars.

Steward contact details

The details of at least one contact person for the steward organisation.	
Obligation to complete:	Optional
Completed by:	Registrar
Visibility:	Registrar
Rules:	<ol style="list-style-type: none">1. Approval from the steward contact person must be received before any contact information is stored within METEOR.2. For each steward contact, list their name, position title, organisational unit, telephone number and email address.
Notes	This attribute can only be created and viewed by registrars.