

# **Attachment 3: NIHSI project proposal and conditions of use template – government project**

Please keep the project proposal brief and delete instructions in blue when complete.

Refer to the National Integrated Health Services Information (NIHSI) *Governance protocols* for detailed information about the operation of the NISHI.

**Project identifier**

**Project title**

**Auspicing body**

**Organisation nominating the project**

**Project leader**

**Project analysts and discussants**

**Project advisors and other contributors**

**Project objective**

## Collections used in the Project

Collection	Planned to be included in Analysis Y/N
Patient Demography	Y (all researchers have access to this)
National Death Index (NDI)	
National Aged Care Data Clearinghouse (NACDC)	
Medicare Benefits Schedule (MBS)	
Pharmaceutical Benefits Scheme (PBS)	
<p>Repatriation Pharmaceutical Benefits Scheme (RPBS) (specifically to analyse the veteran/defence population use of pharmaceuticals)</p> <p>Please state whether you will use RPBS data to identify and explore a veteran or defence population.</p>	
Australian Immunisation Register (AIR)	

Hospitals data held under the National Hospital Data Collection (NHDC)

If intention is to use all available states/territories then indicate in last row, otherwise place an X for each combination of hospitals collection and state/territory.

State/Territory	National Hospital Morbidity Database (NHMD)	National Non-Admitted Patient Emergency Department Care Database (NNAPEDCD)	National Non-Admitted Patient Databases, Aggregate (NAP AGG) and unit record (NAP UR)
NSW			
VIC			
QLD			
SA			
TAS			
ACT			
All available			

## **Project duration, and retention and destruction of data**

### **Archiving and Retention of data**

As determined by section 2.3 of the Governance Protocols, files will be archived for seven years after the completion of the project unless a Human Research Ethics Approval (HREC) provides another period. Please provide the HREC period if different from section 2.4 of the protocols.

## **Consideration of community expectations**

Please include details of how community expectations around the project are being considered including plans and purpose for consultation with appropriate groups.

Non-exhaustive list of examples

- Consultation with key stakeholders or client group representatives, for example via working groups or advisory groups
- public engagement such as broad public consultations
- use of focus groups
- engagement with expert groups
- information from engagement events for similar projects
- government initiatives
- public polls
- literature reviews.<sup>1</sup>

## **Projects with a First Nations people focus**

*For any internal AIHW research with an First Nations people focus, advice would be sought from the Group Head of the First Nations people Group on potential sensitivities and whether it may also be appropriate to seek external advice from an First Nations people expert.*

*Please outline planned consultations with advisors who can support the appropriate and sensitive reporting of data.*

<sup>1</sup> [https://uksa.statisticsauthority.gov.uk/wp-content/uploads/2019/05/2019\\_Self-assessment\\_guidance\\_V2.1.pdf](https://uksa.statisticsauthority.gov.uk/wp-content/uploads/2019/05/2019_Self-assessment_guidance_V2.1.pdf), p. 15

## Outputs and reports

Please provide information on:

- whether jurisdictions will be identified in the outputs and reports
  - please specify jurisdictions and parent data collections being presented
- whether individual entities (e.g., hospitals) will be identified in outputs and reports
- whether comparisons of First Nations people and non-Indigenous people/other Australians/all Australians will be made in the outputs and reports
- whether outputs and reports will be distributed to third parties or published
- the audience for the outputs and reports
- where reports are to be published, the name of the publication
- timeframes for the release of reports.

## Commercial Gain

Please provide information on whether this project could be used for commercial gain.

## Disclosure agreement

A description of your project may be included on the AIHW website.

Is there a non-disclosure agreement on this project?

Yes

No

Project Leader

<b>Name</b>	
<b>Signature</b>	<b>Date</b>

AIHW Head of Ethics, Privacy and Legal Unit

<b>I support the project noting the following,</b>	
<b>Name</b>	
<b>Signature</b>	<b>Date</b>

NIHSI Data Custodian

<b>I support the project noting the following,</b>	
<b>Name</b>	
<b>Signature</b>	<b>Date</b>

NIHSI Advisory Committee member

<b>Approved</b>	
<b>Approved with conditions (please specify)</b>	
<b>Not approved</b>	
<b>Name</b>	
<b>Signature</b>	<b>Date</b>